

NEWSLETTER -EURAXESS RIGHTS - UNAMUR

Follow the roll-out of the European Charter for Researchers at UNamur

WELCOMING FOREIGN RESEARCHERS AT UNAMUR : TOWARDS AN IMPROVEMENT !

Improving the **reception of foreign researchers** is one of the points of the proposed action plan through EURAXESS Rights. It calls for **better information** and **improved procedures**.

A working group gathering representatives of the different administrative services involved in the welcoming of researchers and coordinated by the EURAXESS-RIGHTS unit has been set up in April.

Since then, 4 meetings have been held. Their objective ? Better understand **the roles of each other**, then to set up

a common framework, **namely a common vision of the concept of « researcher »**, i.e. according to the FRASCATI's definition, PhD, Post-doc, holders of a master and students involved in research activities.

The following meetings were intended to identify the different stages before the arrival of the foreign researcher.

The resulting flow modeling highlighted the **complexity of the process** which involves nearly 7 administrative services excluding the supervisor and the researcher. Simplification and computerization process would increase efficiency

and professionalism.

However, an administrative ease would not occur to the detriment of the personalized welcoming by the supervisor of the researcher. This process

improvement will have some impact on the reception of researchers in general terms and on the reception of the entire staff.

EFFORTS IN PROGRESS

For several years, the efforts of the UNamur aim to improve the welcoming of researchers: with the creation of a position of a responsible for the reception of foreign researchers, position held by JP Léonis (International Relations) and the organization of an institutional welcoming by the Human Resources Department, in consultation with the SIPPT and the trade unions.

NEWS

In parallel to this work, JP Léonis (RI) recasts the "Information Guide for foreign researchers." It will be integrated into a "Welcome Pack" to which C. Artoisenet (ADRE) works. A constructive collaboration between administrative services for the welfare of the foreign researcher!



HR EXCELLENCE IN RESEARCH

WHAT WILL CHANGE IN PRACTICE?

For the researchers and their supervisors

Information more complete, more operational and adapted to the needs of foreign researchers coming to UNamur # Process improvement in the support to the researcher coming at UNamur before and after his arrival with the consequence of a better integration in the service, in the university, in the city

Simplification of administrative processes and improvement of information flow # Reducing the administrative task of the promoter, however, he retains his responsibility for the welcoming of the researcher # Professionalization, increased efficiency #



PRO-DOC UNAMUR, A SERVICE FOR PHD STUDENTS, DOCTORS AND SUPERVISORS - Acquisition of transferable skills

Development of a policy in order to support PhD and Post-doc, particularly through the coaching of PhD students and doctors in order to get transferable skills for successful professional integration.

➤ Next events for the PhD Students, doctors and/or their promoters

- 🇪🇺 **Midis des doctorants** : Forum for discussion and sharing of experiences among PhD
Infos : Service social universitaire - jacqueline.delville@fundp.ac.be
- 🇪🇺 **Transferable skills seminars**
Infos : www.unamur.be/universite/services/euraxess/cellule-prodoc/programme-seminaires

Rectorat - Euraxess Rights Service

Contacts:

Euraxess Rights UNamur Unit
Isabelle Deheneffe & Dominique Dieng
euraxess-rights@unamur.be

PRO-DOC UNamur Unit:
Murielle Guillaume
pro-doc@unamur.be

Localisation :

Building Service of External Relations
2nd floor
53 Rue de Bruxelles
5000 Namur

www.unamur.be/en/research/euraxess

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